

AACTMAD Board of Directors Meeting
March 23, 2011
FINAL

7:15

Board members attending: Hal Breidenbach, Cyndy Keesler, Bob Messer, Brooke Ratliff (8:20), Carolyn Texley, Marlin Whitaker, Marty Wilson. Members attending: Cathie Breidenbach, Gretchen Preston.

Minutes: **Motion by Carolyn to approve the minutes from February Cyndy: 2nd. Approved 6-0-0.**

Annual Meeting program:

Date set for April 30, 4:00-5:30, followed by potluck dinner and a dance at 7:00. Bob will put it on the calendar, with Debbie Jackson confirmed as one of the musicians. General agreement that a dance with multiple callers is preferred. Hal will deliver an annual report/summary. Marlin: would like to see a treasurer's report given at the annual meeting. Concourse Hall will be included in the general officer's reports (Treasurer, President). Also – recognition of committee work/member contributions. Hal will solicit reports/summaries from the committees to include in his report.

Ballots are to be mailed to AACTMAD at Concourse, brought to the annual meeting, or given to a board member before the meeting. **Motion by Bob: to allow people to join AACTMAD or renew membership from May 1 through August 31 2012. Cyndy 2nd. Approved 6-0-0.**

Hal: April 30 work-day plans. Gretchen: work that will need to be done includes regular cleaning of windows, walls, put together the office on the mezzanine. Marlin: the facilities committee needs to estimate/budget for money for the repairs, improvements and upkeep. Office area and stage lights were 2 items mentioned that the facilities committee needs money for. The facilities committee will submit a budget for next year.

Greg should contact Hal and Marlin about programming for the annual meeting dance April 30.

Long range planning

Tabled.

Facilities Update - Gretchen

Bookings are up; we're bringing in \$5000-\$6000 more than last year. Status of the stage (purchased by Dawn Dance Committee, being stored at Concourse) and the AACTMAD sound system at the Grange both need to be checked on.

Fundraiser for June 10 – moved to Sept. 23

Marlin reported on the status of the Sunday square dance. Attendance is low, and he is looking into ways to market the dance. He is working on a committee to help.

Bob reported that he met with Ray about bringing in new dancers/members. Bob is beginning to develop a committee, and will email Brooke with an outline of the plan budget by May.

Marlin left the meeting at 8:30.

Treasurer's Report – Brooke

AAAR forms are not useful for Brooke, but the information is useful for the board. Brooke would like to redesign the form so that the financials (income & expense reports) are completed first, then the budget is created.

Brooke is not sending out 1099 forms unless asked. The minimum income is \$600 for a 1099 to be generated. Brooke provided the committees with a worksheet with the financials and asked for any changes. She said that this worked well. The form should be simplified/revised. Brooke said that an annual meeting with the committees to discuss changes, etc. would be a good idea.

Brooke needs a list of what's been donated over the last year. Everything needs to be rolled into the value of the asset (Concourse).

Dancing in the Streets

Hal announced that Peter Baker will be heading Dancing in the Streets this year. The past due fees have been negotiated and paid.

New Business

Policy clarification: All AACTMAD Committees must submit a budget and Income and Expense forms (treasurer will provide a worksheet) and provide a list of all committee members with contact information. The chair & treasurer must be a member of AACTMAD, and must acknowledge receipt. Bob Messer will handle coordinating the receipt of the necessary information, and contact board members to follow up if there is a delay or problem receiving the information.

Set tentative date for fundraiser/meet and greet/celebration for Friday Sept. 23.

Next meeting April 27 (May meeting will be May 25).

Meeting adjourned 9:25