

**AACTMAD Board of Directors Meeting
Concourse Hall
4531 Concourse**

**March 24, 2010
7:40**

Mark Hillegonds, Abby Liskow, Greg Meisner, Robert Messer, Brooke Ratliff (9:00), Carolyn Texley.
Non Board members: Dave Pardy, Gretchen Preston

Minutes:

Greg: Motion to approve Jan & Feb. Mark 2nd. Approved. Abby abstained. Minutes will be added to the website.

Agenda additions:

strike Dawn Dance report. Debbie Jackson will be sending/giving a report next month.

CDSS November visit and April 10 grand opening event added under Facilities discussion. Bylaw change proposal to be included in the ballot. Website questions.

CDSS November visit:

Gretchen: Bronwen, Ruth and Pat were working on the visit arrangements; there have been no updates. Suggested that Secretary and Mark add a task list to the minutes to be followed up at the point of generating the next BODM agenda. Gretchen will talk to Pat and Ruth about CDSS. 14-15 people will be visiting, will expect a dance (Sat.). Need to arrange transportation, food, etc. Nov. 6-7 is the date we've determined (need to check with Pat, Ruth and Bronwen). Gretchen will let the board know what information she confirms.

Grand Opening event April 10

Greg: has arranged English from 2-5 (Childgrove, Don Theyken calling) then potluck dinner. Debbie Jackson will be playing for 45 min of contradancing with Greg calling after dinner. 7:45-9 couple dancing; then international dancing from 9- 11 with Pat Micks and Drake Meadows. \$8 English, \$10 evening, \$15 for both. Grand opening email will go out to membership before Friday. Mark H. will be there, but will need to leave by about 5:00. So far nothing planned with the Swing group. Mark will email Brooke about Swing at the Grand Opening.

Gretchen: asked David to send Nawal the list of donors of \$500 or more to create donor tiles. There will be a second step to make sure that the donors' wishes re: tile wording (e.g. 'in honor of ') are honored.

David: will arrange some AED (defibrillator) training to happen before the afternoon event on April 10. Suggested that Grange committee, etc. be invited.

Gretchen: would like to have AACTMAD develop a template flyer for events at Concourse Hall to make creating event flyers. Suggested that the donation box be out at events. Gretchen's ordered a brochure rack for other dances, events, etc. Carolyn suggested that the 4th Saturday Dance flyer would be a good example to use as a template.

David P: will be calling Wagner Waters partners about their donations. David will also help to create information on donations statistics: number of donors/donations at each level, total amount raised ongoing, etc. Gretchen will email Fay and donors committee about collecting the information to be put on the wall and info. table at the Grand opening event.

Website:

Gretchen: wants to make sure the website is updated. Carolyn will send updated minutes to Bob to go up on the website. Gretchen will get facility menu to Bob to go up on the website. Bob will check on the status of the Concourse Hall form – currently not working. Gretchen will research AACTMAD's use of the Gretchen's House server. Gretchen: considering an information only phone line: would not be a place to record messages, but would be useful for basic, general information. Operations committee will review and decide. Mark: All of AACTMAD's events should be included in the recorded message. Mark suggested the possibility of giving members an AACTMAD 'business' card with their membership to include all relevant info: website, phone #s, board members, etc.

Bylaws:

Greg: bylaw changes should be proposed at the next annual meeting. Would like to send out a list of proposed changes (needs to go out by April 10 for the membership to consider before the annual meeting May 1). Suggested the board review the proposed changes via email. Mark: will remind Board to review bylaws. Greg: would like to change from 2 to 3 year board member terms, with 1/3 of the board up for election at any one time. 2 term limit (would stay at its current 6 years (3 2-year terms would change to 2 3-year terms).

Term limits of officers: 2 consecutive 1 year terms for all officers currently. Change to only the President and Vice Pres. The other officers would be limited by the 2 term 6-year limit.

Greg: motion to propose to the membership to amend article 4 section A Board of Director term to change to 3 years, and elected to no more than 2 consecutive terms. Mark 2nd. Approved.

Brooke arrived at 9:00

Hal Breidenbach, Cindy Keesler, and Pam Kittel have agreed to run for the board.

Abby, Nawal, Ruth, and Paul's terms are up. Mark, Bob, Brooke, Carolyn, Greg started in 2009, terms expire in 2011. Mark's been on the board since 2005, president for 1 year. We have 3 current board positions to fill, 3 so far on the slate. We would still have one vacancy. Mark will email Ruth about current board members and slate of candidates and let them know about the possibility of 3 year terms.

Facilities

Floor: Gretchen and committee are working on the floor condition . Sound attenuation: Greg and Gretchen are willing to donate the funds for this. Abby would like to have an acoustic study done by a local firm at a cost of \$250 - \$2000.

Mark: motion to authorize facilities committee up to \$2000 and sign the contract with the firm. Greg 2nd. Approved.

It will take approx. 2 weeks to receive the report, and Abby would like input from all interested parties to help with the decisions to implement the study's recommendations.

Greg: re: response from the Grange/sound committee. Their intention is to stop charging for the sound system. Greg asked Brad to work with Joan Hellman re: the Grange sound system. He will be doing that over the next few weeks. Brad will be in charge of the Concourse Hall sound equipment.

Mark suggested that we use fuller quarterly accounting for the committees (including the sound committee). We need to clarify the management of the Grange AACTMAD sound system. David: we need to be brought up to date on the financial statement.

Need to update the committee rosters. Mark will update his AACTMAD committee spreadsheet by calling each committee chair (with the help of the rest of the board members). Brooke would like fuller reporting from the committees. Brooke will have the activity report at the next board meeting.

Facility Financial Report

David P.: Discussion about how to handle transfer of funds for Board activities to the facility account. E.g. Hop for Haiti, Beth Battey's class, Thursday dance (up to \$500).

Donors who are not members will no longer be given an honorary membership (we are not getting donations from non-members).

\$12,000 was transferred from the general fund to the facility fund as a loan as decided at the February Board meeting. David was wondering if \$5,000 could be borrowed from the Midwest Morris Ale and the Dawn Dance to be paid back in 1 year.

Rentals: March through May Concourse Hall revenue \$3000, June \$1500.

David: we need to aggressively raise funds.

Gretchen: the Swing Pirate dance has not paid for use of the hall. They also need to be informed about hall rental procedures. Mark will draft a letter to be enclosed with Gretchen's invoice. This is a serious problem - renters need to sign the lease agreement, and pay in advance.

David and Bob organized a mailing to send out donation requests to the membership on March 11 which has netted \$1500. It will qualify for the 50 cents on the dollar match.

Need a meeting to send out the ballots – mailing to be April 7.

Gretchen: resurfacing parking lot and landscaping will begin soon. Cost will be approx. \$140,000; Gretchen is working on the financing (as a long term Concourse LLC expense).

Mark: motion to adjourn. Abby 2nd. Approved.