

**AACTMAD  
Board of Directors Meeting  
May 25, 2011**

**Board members attending:** Hal Breidenbach, Cyndy Keesler, Bob Messer, Linda Hanson, Will Jaynes, Gretchen Preston, Brooke Ratliff, Carolyn Texley, Marlin Whitaker. Guests: Peter Baker, Greg Meisner, Navin Shah.

**Election of officers and length of terms for new board members:**

**Motion by Gretchen:** Gretchen will serve the 2 year term. Linda, Will, Bob will serve 3 year terms. Brooke 2<sup>nd</sup>. Approved 9-0-0

**Motion: All officers will remain: Bob Messer: Vice President. Brooke : Treasurer, Carolyn: Secretary, Linda 2<sup>nd</sup> . Approved 9-0-0**

**DITS** (Dancing in the Streets)

Peter Baker co chair of the Committee guest. Peter reported that DITS planning is underway, and there has been a donation to support the effort. The event will take place this year, and will be enhanced for 2012. Peter submitted a budget and request for \$2340. The Committee is making plans for enhancing the event for 2012 and beyond. Bob: pointed out that the AACTMAD connection to the event has not been very clear/prominent in the past, and suggested that the Committee address that issue.

**Motion by Gretchen to fund DITS for \$2340 for 2011. Brooke 2<sup>nd</sup>. Approved 9-0-0.**

Gretchen: would like Peter to bring information back to the board re: promoting AACTMAD membership. Task: the board will need to organize the AACTMAD presence at the event with the co-chairs. Greg: asked Peter to develop a flyer, and the board will distribute announcements.

**Minutes**

April 27 meeting:

Correct spelling of Marlin Whitaker (1 t.)

**Motion by Gretchen to approve as corrected. Cyndy 2<sup>nd</sup>. Approved 9-0-0.**

The annual meeting minutes will be reviewed/approved at the June meeting.

Navin Shah: Would like the board to request the organizers of the Grange dances to move the dance to Concourse Hall for the Summer. He has concerns that the Grange is uncomfortably hot in the warm months. Gretchen pointed out the every Saturday for the summer is now rented. Brooke: suggested that the group send a letter/petition to the Grange dance committees (1<sup>st</sup> Saturday AACTMAD Committee; 3<sup>rd</sup> Saturday Pittsfield Grange Dance (not AACTMAD)).

Hal will send Navin a contact for help in organizing a dance at Concourse.

**Board meeting schedule for the coming year:**

4<sup>th</sup> Wed. except for Nov. (3<sup>rd</sup> Wed.) and Dec.(3<sup>rd</sup> Wed.) when it will be the 3<sup>rd</sup> Wed. 7:15 – 9:15 pm.

Gretchen: Date for the annual meeting date and time: April 28, in conjunction with a 4<sup>th</sup> Sat. Dance.

**Board members to be appointed to the Nominating Committee:**

Motion by Gretchen to appoint Cyndy Keesler and Will Jaynes as board members on the Nominating Committee. Hal 2<sup>nd</sup>. Approved 9-0-0. Other members of the Nominating Committee are Joan Hellman, Pam Kittel and Arlene Kindel.

**AACTMAD Committee Board Liaison**

Items the Board needs from Committees: Income and Expense form, Annual Report & Request for Resources, etc. Liaisons need a to-do list for information needed from the Committees.

Gretchen will develop a draft of a to-do list for the Committee Liaisons for the next meeting e.g. the I and E report, ARRR, what can the Board do to help.

Gretchen: Ann Arbor Morris, 2<sup>nd</sup> Friday English (Faye's Dance), Facilities, Outreach, Special Events

Hal: DITS, Dawn Dance

Will: Library, Website, Outreach

Brooke: [Fri Night Swing], POB

Cyndy: Fri Night contras, Lindy Exchange

Linda: Concert

Bob: 1<sup>st</sup> Sat. , Tuesday English, Website

Marlin: 4<sup>th</sup> Saturday, Sound,

Carolyn: Scholarship, Website

**Hal: Motion to send letter of thanks and Ed Vincent and Brad Battey (to be drafted by Hal). Will 2<sup>nd</sup>. Approved 9-0-0**

Gretchen will send Hal the new updated letterhead.

**Treasurers Report:**

Brooke has filed an extension for the 2010 Tax Return, now due August 15.

Budget process and format: need a special meeting for working on the budget process and format and creating policy and procedure documents.

**Deadlines**

Document on the website listing Board activities & their corresponding deadlines. Brooke will call to find out about the MI (State of Michigan) Solicitation renewal. Hal will check on the AACTMAD dba documentation with the State of Michigan.

**Motion by Gretchen to accept AACTMAD Deadlines Document as presented. Hal 2<sup>nd</sup>.**

**Discussion: Marlin will go through the Nominating Committee deadlines document to make sure that it coordinates with the master Deadline Document. Approved: 9-0-0.**

Schedule budget meeting: Gretchen proposes that we dedicate 1 hour of the board meeting in June to the budget. Brooke and Marlin will plan & lead that section of the meeting. The board agreed.

New Board member orientation: June 18, 11:00-2:00 at Concourse Hall.

**AACTMAD Fundraiser:**

October 28 or 29, Friday/ Saturday in conjunction with a special dance with Scott Higgs. Gretchen is proposing a high-level silent auction, potluck dinner. Gretchen will take the lead with the silent auction component. Will need to form sub committee to work with Gretchen and Greg.

**Facilities Report**

Gretchen explained the Facilities spreadsheet that was distributed.

Bob will send the task list link to the board.

Meeting adjourned at 9:35.

Next meeting: June 29, 7:15.